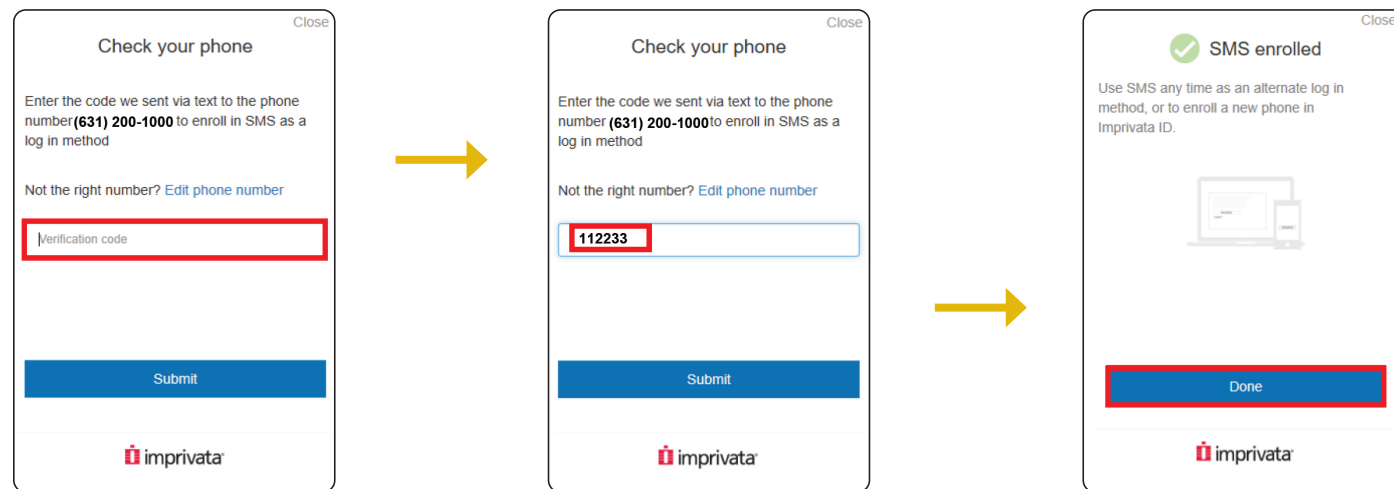


14. You will then receive a verification code via text message to the cellphone number you entered in step 13. Enter the verification code in the **Verification Code** field, then click on **Submit**.

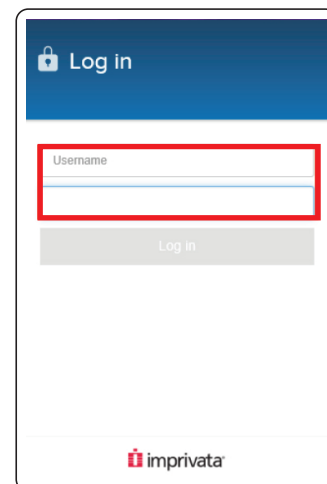
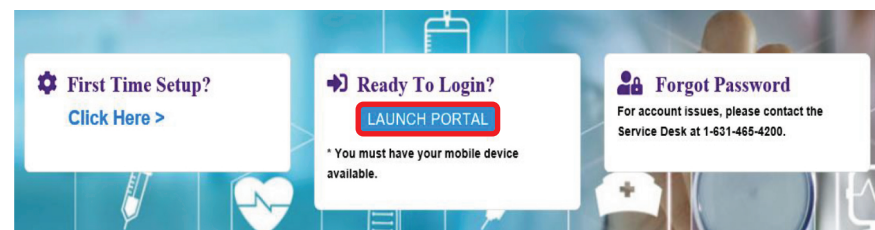


15. Click **Done** on the SMS enrollment confirmation.

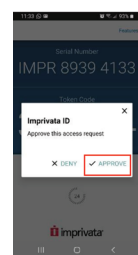
Post-Imprivata ID setup login experience

For every subsequent login, please perform the following steps:

- Launch the weblink provided to you by your representative.
- Click Launch **Portal**.
- Enter your login credentials.



You will then receive a message telling you to approve a notification on your smart device. This notification will come via the **Imprivata ID** app.

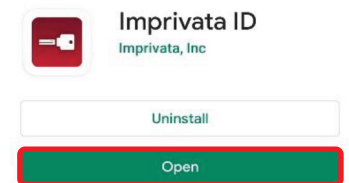
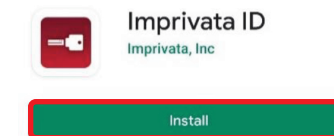


Check your smart device for the notification and tap **Approve**. You will then be taken into the portal.

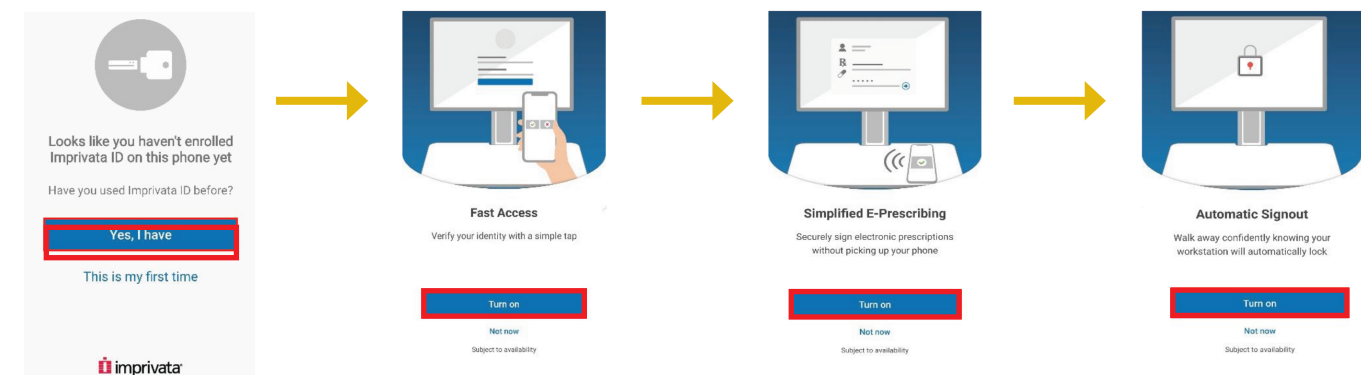
How to Download Imprivata ID to Your Smart Device & Perform Dual Factor Authentication

The **Imprivata ID** app provides a source of authentication to the Catholic Health remote portals. A user can only install this application on **one device** - we recommend using your smartphone.

1. On an iOS, Android, or Windows 10 device, navigate to your app store and search for the **Imprivata ID** app.
2. Select the **Imprivata ID** app and tap **Install** to download and install the app.
3. After the app is downloaded, tap **Open** to open and set up the app.



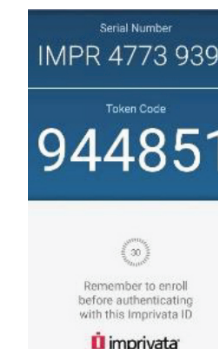
4. Set your preferences for first time Imprivata Install, Fast Access, Simplified E-Prescribing and Automatic Signout.



5. After you customize your preferences, you will be presented with:

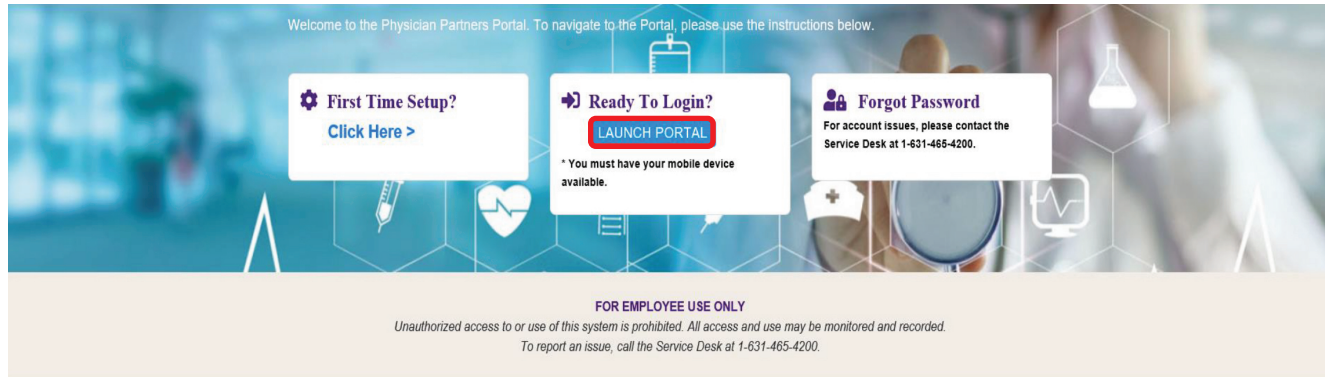
- A **Serial Number**
- A **Token Code**

Note: the token code is only valid for 30 seconds, after which you will be presented with a new code.



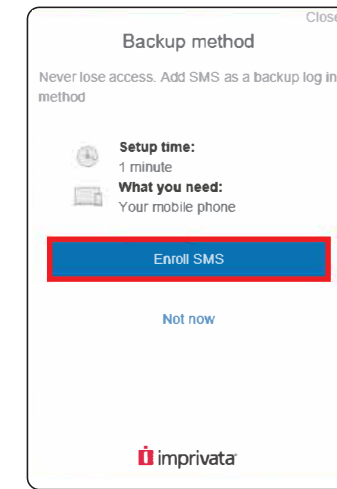
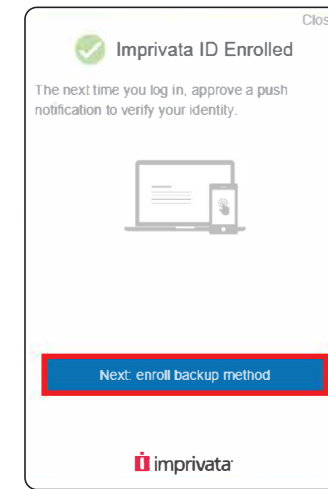
6. On your computer, launch the weblink provided to you by your site representative.

7. Click the **Launch Portal** button.



11. After clicking on **Submit**, you will receive confirmation of your **Imprivata ID** enrollment and then prompted to enroll a backup log in method. To move forward, click **Next: enroll backup method**.

12. You will then be prompted to add a backup login method. You can click **Enroll SMS** to add a backup login method or you can click **Not now** to bypass this option. If you choose to bypass this option, skip steps 13-15.



8. Enter the login credentials provided to you by your representative into the respective fields.

9. You should see the screen below. Click on **Enroll Imprivata ID**. Performing this step will associate your **Imprivata ID** with your Catholic Health network credentials.

10. Another screen will appear for you to enter your **Imprivata ID** information. This information is found on the **Imprivata ID** app on your smart device. Enter the **serial number** and **token code** into the respective fields, then, click on **Submit**.

If you choose to enroll a backup login method, please continue with steps 13 to 15 below.

13. After clicking **Enroll SMS**, you be prompted to enter your telephone number to receive a text message. Type your phone number in the space provided, then click **Submit**.

