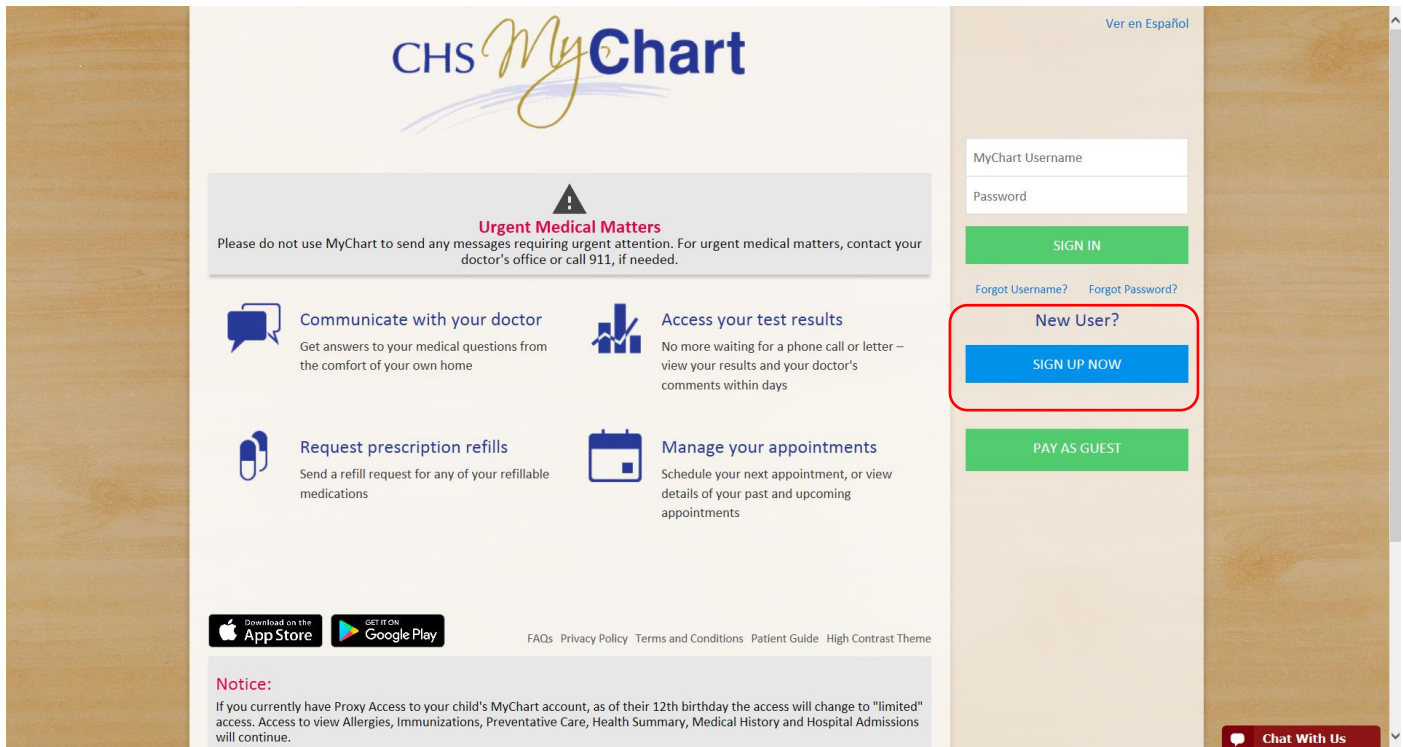


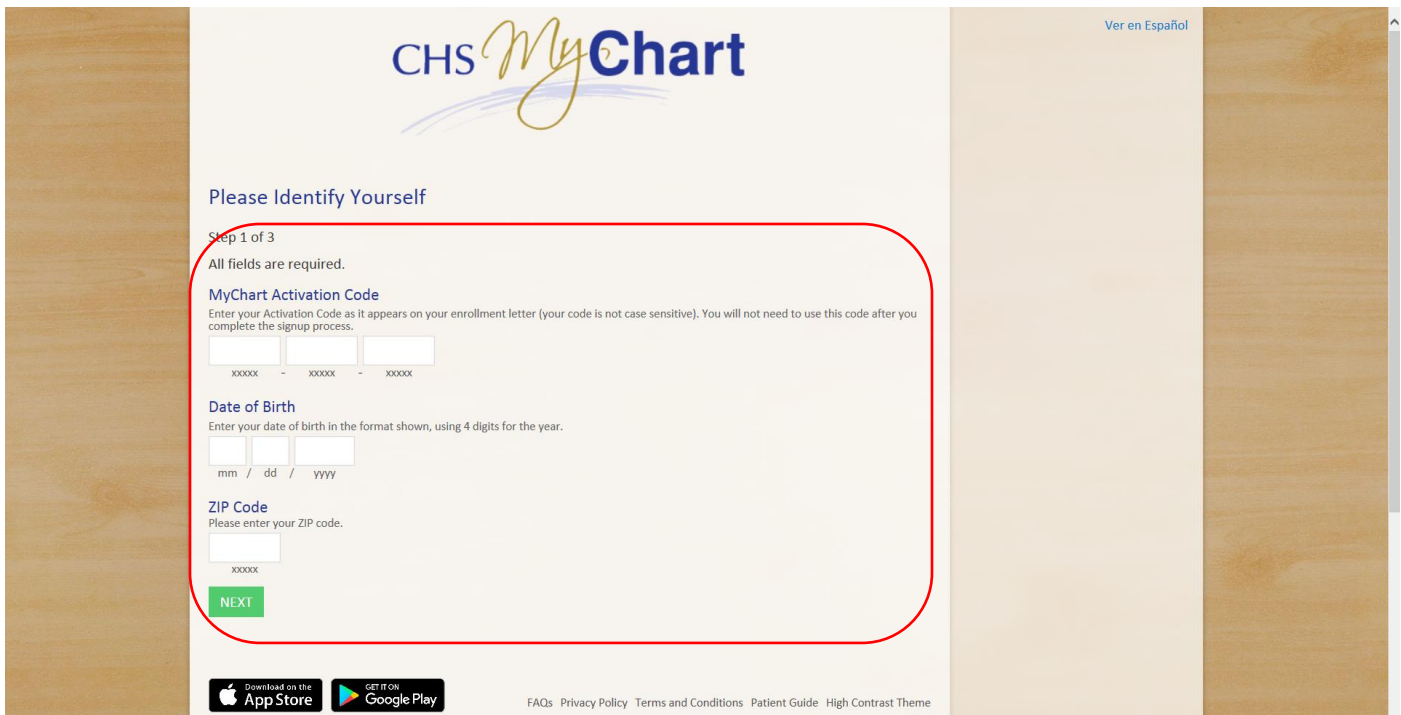
Getting Started on MyChart

Setting up a MyChart account for the first time: If your account is not activated during your hospital or office visit, please complete the following steps.

1. Sign in at <https://mychart.chsli.org>
2. Click the Sign Up Now button, which is directly below “New User?”:



3. You will be prompted to complete the following fields:
 - a. Enter your MyChart Activation Code (this alphanumeric code may appear on your After Visit Summary, paperwork you received at discharge or after office/clinic visit) or may be provided by staff
 - b. Your Date of Birth and ZIP Code



4. You will be prompted to:

- a. Create a MyChart Username
- b. Enter a Password: 8–16 characters, 1 upper case, 1 lower case, 1 number and 1 special character
- c. Re-enter your Password
- d. Select a Security Question
- e. Provide the Secret Answer to your security question



Getting Started on MyChart (Continued)



- Indicate whether you would like electronic notifications; if you answer Yes, enter the e-mail address you'd like notifications sent to:

Step 3 of 3

Enable E-mail Notifications?
When new information is available (such as test results or messages), we will send a notification message to your internet e-mail address.

Yes No

E-mail Address
Your e-mail address will be used for alerts only. We will not share your e-mail address with anyone.

Example: chris@company.com

Retype E-mail Address

Enable Text Message Notifications?
When new information is available (such as test results or messages), we will send a text (SMS) notification message to your mobile phone.

Yes No

Mobile Phone Number
Your mobile phone number will be used for alerts only. We will not share your mobile phone number with anyone.

Example: 555-555-5555

Retype Mobile Phone Number

[Ver en Español](#)

- If you have successfully completed the steps above, you will be prompted to Accept or Decline the Terms and Conditions. Please note that if you decline, you will be logged out of the system. Click the 'Please do not show this page next time' if you do not want to be prompted again.

CHS MyChart

Terms and Conditions

To proceed, you must agree to the following conditions governing the use of this Web site.

Your Provider and Catholic Health Services of Long Island ("CHS") are pleased to offer you CHS MyChart, a Web application that provides you with easy access to portions of your medical records. Your use of CHS MyChart constitutes your agreement to these Terms and Conditions of Use ("Terms").

Communications - CHS MyChart should **NEVER** be used for **EMERGENCY** health care matters. The anticipated turnaround time for a response to a message is at least three (3) business days. Therefore, if you believe you are experiencing an urgent or life-threatening health condition or think you need to speak to someone immediately, you should call your physician, go directly to the nearest Emergency Department or dial 911.

You agree that all communications through CHS MyChart will be in regard to your own health condition. You understand that asking for information on behalf of another person (unless you are an authorized proxy for another person) could potentially be harmful and shall be considered a violation of these Terms.

Access to Portions of Information - By using CHS MyChart, you acknowledge that you are requesting access to portions of your health information and the ability to use CHS MyChart to communicate with your health care providers. You understand that you will not be able to access all of your medical records through CHS MyChart. Under the law, there are certain health care services that cannot be released absent a special authorization. In addition, it is CHS policy not to post certain laboratory results on CHS MyChart, as they may require a further conversation with your physician.

Please do not show this page next time

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If you require further assistance, please contact our MyChart Patient Service Desk at (631) 465-6100.